

MINUTES
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
MAY 20, 2020
6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, May 20, 2020, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

OPENING CEREMONY

At the invitation of the Mayor, Councilmember Anderson offered an invocation. Councilmember Boothe led the audience in the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Margie Anderson, Mayor Pro Tem
Tyler Alder
Alma Lund
Greg Boothe
Richard Wheeler

STAFF PRESENT

Shaun Kjar, City Manager
Chase Andrizzi, City Attorney
Shasha Brown, City Attorney
Leigh Ann Warnock, City Recorder
Bryan Kimball, Community Dev.
Devan Fowles, Planner
Cory Daniels, Power Director
Aaron Broomhead, Police Chief
Michael Patton, Rec Director

PUBLIC COMMENT

No public comment presented.

GENERAL PLAN UPDATE

The General Plan surveys have been well-received, and people are completing the online survey, showing a 10% return rate. Signs will be posted around town and the ad changed to make it look and feel different to catch more people. A different survey was sent to students who may have opinions on what is missing and what they want for trails and parks. It also

asks them if they are looking for part-time work. So far only three responses have been received from students, but that is to be expected as school is not in session.

Shaun asked if students who are known to come back in the fall could be asked specifically to respond to the Survey. Councilmember Anderson, who works in Admissions at the College, said they would most likely be able to help with that information.

They will be imminently sending a copy of the Ephraim General Plan draft which will go to the Planning Commission, and the Council soon after.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of May 19, 2020.

Councilmember Anderson moved to approve the May 19, 2020 Warrant Register as presented. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the May 6, 2020 Regular City Council Meeting.

Councilmember Alder moved to approve the May 6, 2020 Council Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

CONDITIONAL USE PERMIT: HARLEY BLACKBURN

Harley Blackburn has proposed a 48-unit multi-family housing project located at approximately 100 South 250 East in the R4 High-density residential zone. Mr. Blackburn has addressed all Staff's concerns and met all other requirements.

The project will be cottage themed. They have tried to keep all the units together without the parking lot breaking them up. Units will consist of one-bedroom apartments with a main level and upstairs for bedroom and bathroom. The parking lot has been adjusted to make more space. Staff feels it is a worthy and worthwhile project and appreciates their efforts.

Mr. Blackburn addressed the Council and stated he and his wife have run student and family housing for many years in Provo. They have sold all their properties and are moving to Sanpete County. They would like to provide landscaping such that would teach the residents about hydro scaping. A 6' sight-obscuring fence will surround the property. Planning Commission voted unanimously to recommend approval and Staff is comfortable with that recommendation.

Keith Larsen, the neighbor most directly affected, addressed his concern that Phase One has a higher density to parking. He already has cars parked in front of his house every day. If Phase One is approved, there is nothing binding them to additional parking in Phase Two.

Bryan said that because these are duplexes rather than one large building, one or two units could be dropped off in Phase Two to allow for adequate parking.

Councilmember Boothe moved to approve a Conditional Use Permit for Harley Blackburn for a housing project located at approximately 100 South 250 East based on Planning Commission's condition that the applicant obtain and comply with the final approval from Ephraim City Staff. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

MEMORANDUM OF UNDERSTANDING: WAG-N-TRAIN

The Police Department had been working with Wag-N-Train for some time, but never had a formal agreement for the relationship outlining expectations and obligations on both sides for animals that are picked up. From a policy standpoint, they wanted to be able to point back to this MOU to show that all are acting in accordance with City policies.

Councilmember Wheeler moved to approve a Memorandum of Understanding to formalize the professional working relationship between Ephraim and Wag-N-Train as written. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

SIGNATURE AUTHORIZATION

Michael Patton, Rec Director, informed the Council that he has been working with the County and Forest Service to get some trails built in Ephraim Canyon. \$70,000 has been awarded for a bike trail, which includes signage and gates to keep motorized vehicles out. The goal is to be finished at the end of the summer. Ephraim's monetary responsibility will be \$500.

Councilmember Wheeler moved to approve authorization of the City Manager to execute a grant contract with the Utah Office of Outdoor Recreation. The motion was seconded by Councilmember Alder. The vote was unanimous. The motion carried.

APPOINTMENTS AND COUNCIL REPORTS

Tyler Alder

Cemetery – The Cemetery Board will put up the flags tomorrow morning at 9:00 a.m.

Recreation Board – Sports are back on, but they will be monitoring temperatures and encourage social distancing. Rachel Shumaker is starting Tuesday morning as the new Sports Director.

Richard Wheeler

Utilities Board – A Zoom meeting was held in which the Board completed residential licensing paperwork for solar power within the City. A few more things must be completed and hopefully to the Council by July, resulting in a termination of the solar moratorium. The City will offer education to those considering solar power for their home or business.

Greg Boothe

Scandinavian Festival – Scandinavian Summer begins this weekend with Fireworks on Friday night. The celebration will run all summer with daily activities and prizes. Registration is open for races and activities.

Alma Lund

Fire Board – Arrangements were made with Skyline Lumber to simulate a fire and victim retrieval in their building.

Mayor Scott

Mayors and Commissioner’s meeting was held last week. The discussion focused on how they wanted to conduct crowds that gather through the summer. Gunnison is going ahead with their 4th of July Celebration. Mt. Pleasant will be the pilot to revolutionize the way we do road maintenance and installation.

DEPARTMENT REPORTS

Bryan Kimball, Community Development Director

Main Street Condo Units – The plat has been signed but was rejected when submitted to the County to be recorded. That has been corrected and will be submitted again. They are projecting to begin in the Fall, but COVID has slowed them down a bit.

Cory Daniels, Power Director

HYDRO – Hydros are doing very well.

New Employee – Colt Christiansen has been hired onto the Power Department. He is a former employee of Manti Telephone and will go through lineman school for training. He currently lives in Sterling but is willing to move to Ephraim. He will start on June first.

Aaron Broomhead, Public Safety Director

Fire Training – Working on getting training hours up to improve ISO ratings and yesterday did a flat-roof venting training. Manti was there as well.

Riding club – a vast amount of complaints have been received about kids on motorcycles and four-wheelers. The Department has been brainstorming ideas on how to enforce without citing everybody. This is part of our culture and thought about starting a riding club to provide organized rides where kids can come in and sign waivers and adults will take them on rides up in the hills.

Michael Patton, Rec Director

Sports Camps - Baseball and softball camps will be held for parents and kids for the season. Participants would be able to register online on the Rec page and see if it becomes a more frequent thing.

Chase Andrizzi has been working on Fire Department employment records. He also attended the last Utilities Board meeting and is helping to finalize the solar documents. Courts have been shut down but they are working on a lot of Plea by Affidavits.

CITY MANAGER REPORT

Scandinavian Flags - Flags are up, flowers are coming, but we are waiting until after the cold snap to plant them.

Pioneer Park – Pioneer Park restoration is happening. Power was done, renovation on the house is moving forward. Cabin restoration is also being completed.

Splash Pad – Chad was wondering if we should open that. The park is opened, and the Mayor feels it can be opened with proper signage for social distancing.

Water – Concerned about water levels for the farmers this year.

Businesses – Some businesses are faring better than others due to COVID. Three or four restaurants are not opening for dining yet. Expecting financial projections in the next day or two and in a month, April numbers will be in.

Budget – ready to go. Will show up the second meeting in June.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Alder moved the Regular Council Meeting adjourn at 8:09 p.m. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, June 3, 2020, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Leigh Ann Warnock, City Recorder

Date