

MINUTES
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
FEBRUARY 16, 2022
6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, February 2, 2022, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

OPENING CEREMONY

At the invitation of the Mayor, Jon Knudsen offered an invocation. Shaun Kjar led the audience in the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Tyler Alder,
Mayor Pro Tem
Margie Anderson
Alma Lund
Richard Wheeler
Lloyd Stevens

STAFF PRESENT

Shaun Kjar, City Manager
Brian Page, City Attorney
Leigh Ann Warnock,
City Recorder
Bryan Kimball,
Community Development
Devan Fowles, Planner

Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Cory Daniels, Power Dir.
Aaron Broomhead, Police
Jeff Hermansen, Fire Chief
Michael Patton, Rec Dir.

PUBLIC COMMENT

No public comment presented.

PRESENTATIONS

EMERGENCY MANAGEMENT PLAN FOR EPHRAIM CITY

Chief Broomhead reviewed the new Emergency Management Plan for Ephraim City. It will go to the Fire Department and Ambulance Association for review.

- What this is – Guide to roles each Department will take in the event of an emergency.
- What this isn't – step-by-step instruction for every possible scenario.
- Role of Council – Family first

Chief Broomhead commented that to this point we have had to figure things out in the heat of the moment. We now have a guide to refer to in the event of an emergency. Ephraim City is the first in Sanpete County to have an Emergency Management Plan.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of February 15, 2022.

Councilmember Alder moved to approve the February 15, 2022 Warrant Register as presented. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the February 2, 2022 Work Meeting and Regular City Council Meetings.

Councilmember Wheeler moved to approve the February 2, 2022 Council Work Meeting and Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

REVIEW AND POSSIBLE APPROVAL OF TRANSPORTATION PLAN UPDATE

Bryan Kimball Introduced Randy Smith from Sunrise Engineering to review the updates to the Transportation Plan. The previous plan was done in 2019. Have since reviewed what changes need to be made pending future growth up to 2040. A copy of the updated Transportation Plan is available in the City Offices.

Councilmember Anderson moved to approve the update to the Transportation Plan as presented by Bryan Kimball and Sunrise Engineering. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

ECO 22-08: AMENDMENT TO THE GENERAL PLAN

An ordinance amending the Ephraim City General/Transportation Plan for property located at approximately 250 N 500 E. An amendment was made at this property to allow for a large construction project that will significantly increase traffic in the area. The amendment lays out new roads providing multiple access points to exit the area in case of emergency.

Councilmember Wheeler moved to approve ECO 22-08 amending the General Plan. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

Councilmember Lund abstained

DISCUSSION OF NORTH WELL #3 AND POSSIBLE AWARDED OF BID

The only two bids received came in after the deadline for the bid was extended, one from Gardner in the amount of \$259,180, and one from Cluff in the amount of \$293,640. Both companies are from Southern Utah. The bid amounts were close in amount. Bryan has called references to gather information to help determine the direction to take.

The contract includes replacement of the seal in the well and a pump test. We have received a written approach from one of the companies but are still waiting for responses to some inquiries from both companies. Cluff would be able to start March 1st. Staff is leaning towards Cluff. We haven't verified references yet. We also have to have approval in writing to the State. In the interest of time, Staff recommend approval based clean findings and meeting requirements.

Councilmember Lund moved to allow staff to make the final decision between Gardner and Cluff dependent upon references, answers to questions, and State approval. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

CO-OP IMPROVEMENTS

The Daughters and Sons of Utah Pioneers would like to raise funds and consider a project with the Co-op similar the project done on the Hansen House. They have identified some of the needs for that building and would like to move forward on making some of the repairs. The proposal was prepared by Ron Snowdon, a member of the Sons of the Utah Pioneers. The elevator is in need of replacement and would be one of the first projects, along with replacing the HVAC system.

We would like to send a letter to the International Daughters of the Utah Pioneers and the Sons of the Utah Pioneers in recognition of what our local chapters have accomplished.

APPOINTMENTS

THE MANTI CITY COUNCILMEMBER IS JEFF KILLIAN FOR THE AIRPORT BOARD.

COUNCIL REPORTS

Tyler Alder

Recreation Board – Interviewing for an Assistant Rec Director Thursday and Friday.

Margie Anderson

Youth City Council – Got their bid in to go to the Leadership Conference.

State Legislative Liaison – Have been attending the committee meetings either in person or online. They are trying to encourage rural areas with volunteer ambulance departments to offer medical benefits to themselves and their families with the State paying for it if they don't already have insurance with a primary employer.

There is a bill about open and public meetings requiring a policy to define reasonable ability to comment at meetings.

Richard Wheeler

Airport Board – Discussed runway lighting, hangar construction and policy, and jet fuel parts.

Lloyd Stevens

Scandinavian Festival – Moving forward and the committee is meeting every two weeks.

Library Board – They have some good programs coming up for spring and summer. They are doing an excellent job.

Cemetery – They are working on several projects for capital improvement funds and preparing a proposal. They have some good ideas for a place for urns and a memorial to those who have died in service.

Mayor Scott

Legislature – Senate Bill 2002 was passed in the summer session and we knew nothing about it. It was a swipe at IPA. People became extremely concerned with this and they have allowed IPA to insert some language. This indicates a lack of communication with the rural cities.

Missing Person in Ephraim –He commended all the entities who handled the situation. He gained appreciation and respect for how all the county and city entities coordinated.

DEPARTMENT REPORTS

Cory Daniels, Power Director

UAMPS – The overall UAMPS budget is printed and will be available to Councilmembers to review in the office.

CFPP Progress Report - Carbon Free Power Project progress report was sent to the Council.

Jeff Jensen, Public Works Director -

Projects – Sanitary survey is coming up, we will install a pressure station at Shingle Mill and will replace the meter below the water tank to more accurately count the flows. We are dismantling and moving the public works yard between everything else.

Aaron Broomhead, Emergency Services Director

Emergency Plan – emergency management plan is still in draft mode. All the departments and emergency entities will review and submit comment.

Training – We will be hosting a training course in the Council Room.

Jeff Hermansen, Fire Chief

Team-Building – Had a team building exercise at Bad Axes. They closed the place down for the Fire Department.

Calls - We have had 12 fire calls so far in 2022.

Michael Patton, Rec Director

New Part-Time Employee – Hannah Larson has been hired as an intern for the Scandinavian Festival.

CITY MANAGER REPORT

Thank you - Thanks to the YCC for cookies for the Fire Department

CLOSED SESSION

Councilmember Alder moved to go into a closed session pursuant to the provisions of the Utah State Code, Section(s) 52-4-205 (d) purchase, exchange, or lease of real property. The motion was seconded by Councilmember Wheeler. A roll call vote was called. Voting yes: Councilmembers Lund, Stevens, Wheeler, Anderson, and Alder. The vote was unanimous. The motion carried.

The Closed Meeting began at 8:27 p.m.

At 9:15 p.m. Councilmember Wheeler moved the Council adjourn the closed session and reopen the public meeting. The motion was seconded by Councilmember Lund. The vote was unanimous. The motion carried.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Alder moved the Regular Council Meeting adjourn at 9:16 p.m. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, March 2, 2022, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Leigh Ann Warnock, City Recorder

Date