

**MINUTES OF THE EPHRAIM CITY COUNCIL MEETING  
EPHRAIM CITY BUILDING  
5 S. MAIN  
WEDNESDAY, OCTOBER 18, 2006  
7:00 PM**

**MEMBERS PRESENT**

Cliff Birrell, Mayor  
Kim Cragun, Mayor Pro Tem  
Jannette Anderson  
Penny Kittelsrud  
Elaine Reid  
David Warren

**OTHERS PRESENT**

Richard Anderson, City Mgr/Recorder  
Bryan Kimball, City Planner  
Leigh Ann Warnock  
Ron Rasmussen, Police Chief  
Jackie Brown, Library Administrator

**VISITORS**

Ben Fox, Messenger  
Keith Martin

Mayor Birrell called the meeting to order at 7:05 p.m. Councilmember Kittelsrud offered an opening prayer. Councilmember Reid led the audience in the Pledge of Allegiance.

**PUBLIC SESSION**

**APPROVAL OF MINUTES**

The Council reviewed the minutes of the October 4, 2006 City Council meeting.

**Councilmember Reid moved to approve the minutes of the October 4, 2006 City Council meeting with corrections. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion passed.**

**APPROVAL OF WARRANT REGISTER**

The Council reviewed the Warrant Register of October 16, 2006.

**Councilmember Cragun moved to approve the warrant register of October 16, 2006. The motion was seconded by Councilmember Kittelsrud. The vote was unanimous. The motion passed.**

**PUBLIC COMMENT PERIOD**

Keith Martin, who lives on the SW corner of 300 South and 200 East, was present to make the Council aware of a problem on his property and to propose a solution. Nine or ten years ago the City paved 200 East, and in

so doing raised the elevation of the road about 2' above the old sidewalk. The sidewalk now sits in a valley in about a 9 – 10' park strip. There is a catch basin on the corner which catches a lot of the water, but is always full of leaves and debris. The water then runs down the driveway, floods the property and sits against the foundation of the house, eventually ending up in the basement. Mr. Martin would like permission to raise the level of sidewalk to meet the road at his own expense. He would like to put in a curving brick paver sidewalk, and retaining walls that will be used as planters with low voltage lighting to provide a safe walkway. Another solution would be to have the City put in another catch basin on the south side of the driveway and put in a lot of fill to raise the sidewalk.

It is the Mayor's feeling that people should take ownership and clean the leaves out of those areas to protect their property; city crews can't get to all of them.

City Manager, Richard Anderson asked for a sketch to see what Mr. Martin has in mind. The Council will look at the property and make a decision at a later date.

#### **JACKIE BROWN – LIBRARY REPORT**

The Fundraising Committee is working to get more donations. The bids received were higher than expected and the architects are working on ways to reduce the cost. Mrs. Brown asked if pledged money counted towards the total or if it had to be in the bank by the deadline. Richard Anderson offered to check on that. Another concern is when to be moved out and into the City building. The room in the basement is not yet completed and the circulation desk is too high. Mrs. Brown would like to have carpet installed. If that room will be used for other purposes when the Library moves out it might be a good idea in the long run. It was asked if there is money left in the recreation PTIF that could be used. Councilmember Cragun would not be opposed to putting that towards the carpet as the room will eventually be used for recreational purposes. It was the consensus of the Council to install carpet at this time.

#### **CEMETERY SOFTWARE PRESENTATION**

Richard Anderson made a presentation showing a Cemetery Management software program that the City is contemplating purchasing. Mayor Birrell asked Richard Anderson to check with other cities to see what they use to track cemetery records, and with cities that specifically use this software to see how it works for them.

#### **RESTRICTED PARKING IN FRONT OF POST BOXES**

A concern has been raised regarding cars parked too close to street side post boxes. Police Chief Ron Rasmussen pointed out that City Ordinance currently allows vehicles to park legally on the street except in a red zone

or by a driveway. The Council discussed designating a certain distance or area in front of post boxes. Chief Rasmussen stated that such an ordinance would be tough to enforce; it would have to be enforced by complaint. People need to be educated via newspaper, etc. The curb can be painted and signage erected. Mayor Birrell would like to think about the situation before a decision is made.

#### **ADOPTION OF ECR 06-12 - COMMERCIAL SUBDIVISION COVENANTS**

These covenants address all issues in the original document, but necessary wording has been added for legal purposes. It is enforceable.

**Councilmember Cragun moved to adopt ECR 06-12 Commercial Subdivision Covenants. The motion was seconded by Councilmember Kittelsrud. A roll call vote was called. The vote was unanimous. The motion passed.**

#### **APPROVAL OF FINAL SUBDIVISION AND ZONING ORDINANCES**

A work meeting was tentatively scheduled for Thursday the 26<sup>th</sup> of October at 3:30 p.m. to discuss the changes before adopting.

#### **SALE OF COMMERCIAL PROPERTY**

The offer on property at the Commercial Subdivision was extended by two weeks. The Council must decide if a counter offer will be made. The offer is for \$60,000, plus the fence expenses.

**Councilmember Kittelsrud moved to make a counter offer of \$65,000 subject to the Covenants. The motion was seconded by Councilmember Reid. The vote was unanimous. The motion passed.**

#### **REPORTS AND UNFINISHED BUSINESS**

**Councilmember Warren** commended City crews for getting everything ready to go at the Canyon View Park. It is time to get a bid for the sprinkling system. The playground equipment is being installed. Since City crews are installing the equipment, a check is needed to see if the warranty is void if not installed properly. A grant is in the works for another smaller kiddie play area and some swings made with pipe, etc. Insurance requirements on those types of swings will also be checked into. Whether or not to put in curbing along the sidewalk is the next decision to make.

**Councilmember Cragun** – Soccer is coming to an end. There was an ugly incident with some parents at a game played in Gunnison. Recreation Director, Frank Montoya is dealing with it and is writing an apology to Gunnison for things done and said. The girl's high school aged tournament ended with Ephraim/Manti as champions. Councilmember Cragun has spoken with Bob Trythall and talked about

issues regarding the ball park. Both parties would like to get a batting cage, but improved communication between the college and the City are crucial.

**Councilmember Anderson** – The Main Street Committee is meeting weekly, and they have a lot of good ideas. A UDOT representative will address them regarding what can and cannot be done.

**Councilmember Reid** – Assignments have been made regarding the veteran's memorial. The Cemetery Ordinance is still in the works.

**Bryan Kimball** – The Spring Project went out to bid with no response. There was a pre-bid meeting to discuss the requirements of the Forest Service. The project will go out to bid again in the spring.

**Richard Anderson** asked if he should execute the contracts for IPP. The Council said to move ahead with it. Cingular Wireless would like to install a tower next to the water tanks and will pay between 300 and 450 a month to have it there. Zoning requirements will need to be reviewed. We already have a CentraCom tower there and we will check with them to see if an additional tower would cause interference.

**Councilmember Kittelsrud** – The bids on the library project came in much higher than anticipated. The stone mason is confident he can shave \$300,000 off the top by having a different stone mason and getting stone from a different place that is of the same quality. The Board met with the architects Friday and today and filled out paperwork to ask the CIB for a \$300,000 grant. It is more likely that they will offer us a loan at 3 ½%. The City would end up having to spend \$455,000 without a revenue source if the grant is denied. CIB's typical practice is that if there is already money designated for a project such as the G.O. bond, they will fund it at the same terms as the previous project. The Board is continuing fundraising efforts, and has picked December 10<sup>th</sup> as a date to have all fundraising commitments in. The architects are meeting with the builder on Monday to put together a list of areas that could be cut back if needed.

## **ADJOURN**

**Councilmember Reid moved to adjourn at 9:30 p.m.. The motion was seconded by Councilmember Kittelsrud. The vote was unanimous. The motion passed.**

**MINUTES APPROVED:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Date