

**EPHRAIM CITY COUNCIL MEETING  
EPHRAIM CITY BUILDING  
5 S. MAIN  
WEDNESDAY, January 5, 2005  
7:00 PM**

**MEMBERS PRESENT**

Morris Casperson, Mayor  
Don Olson, Mayor Pro Tem  
Jannette Anderson  
Kim Cragun  
Penny Kittelsrud  
Garth Sorenson

**OTHERS PRESENT**

Richard Anderson, City Mgr/Recorder  
Bryan Kimball, City Planner  
Leigh Ann Warnock

Mayor Casperson called the meeting to order at 7:00 PM.

**PUBLIC SESSION**

**APPROVAL OF MINUTES**

The Council reviewed the minutes of the December 1, 2004 City Council meeting.

**Councilmember Olson moved to approve the minutes of the December 1, 2004 City Council meeting. Seconded by Councilmember Kittelsrud. The vote was unanimous. The motion passed.**

**APPROVAL OF WARRANT REGISTER**

The Council reviewed the Warrant Register of January 3, 2005.

Richard Anderson will look into insurance issue with Utah Local Governments Trust.

**Councilmember Sorenson moved to approve the warrant register of January 3, 2005 with correction. Seconded by Councilmember Kittelsrud. The vote was unanimous. The motion passed.**

**RESOLUTION OF THE CITY COUNCIL AUTHORIZING ISSUANCE AND APPROVING SALE BY THE MBA OF LEASE REVENUE BONDS**

**Motion by Councilmember Sorenson to approve Resolution of the City Council authorizing issuance and approving sale by the MBA of lease revenue bonds in the amount of \$241,000. Seconded by Councilmember Cragun. The vote was unanimous. The motion passed.**

## ALDER ANNEXATION/PETITION REVIEW

City Planner, Bryan Kimball explained to the Council that because Utah State Law requires a petition in order to initiate an annexation, Alders were present to ask for approval. The next step is for the Council to approve the petition in order for the Alders to move forward, or to deny the petition for not meeting criteria. Criteria states that in order for a petition to be submitted and accepted, the property must be contiguous to city borders, and it must have a majority of property owners' signatures. The Alders' are the sole owners of the property to be annexed, and meet all requirements for the petition. The property already has improvements. It is recommended that they come before the council for approval of the petition.

**Councilmember Cragun moved to accept Alder's petition for annexation. Seconded by Councilmember Anderson. The vote was unanimous. The motion passed.**

## SALE OF SURPLUS EQUIPMENT

The City has received two bids for the old rock crusher. One from Richard Jensen in the amount of \$2,599.99 and one from Christensen Brothers Rock Products for \$3,750.00 Discussion ensued regarding the actual worth of the rock crusher. It has been unused for 20 years and could only be sold for parts. It was decided that this would not be worth the trouble, and it would be too expensive to try to put it back into service.

**Councilmember Olson moved to accept the Christensen Bid in the amount of \$3,750.00. Seconded by Councilmember Sorenson. The vote was unanimous. The motion passed.**

## SUBDIVISION MORATORIUM EXTENSION

City Manager, Richard Anderson stated that a lot of effort has been put into the revision of the subdivision ordinance, but because it is so critical, it is taking longer than expected. It has been three months since the moratorium went into effect. By law the City has up to six months to complete this project, and would like to have the council extend the moratorium for another three months, anticipating that it will be completed before then.

It is planned that the re-written ordinance will be given to planners with experience and have them come talk with the council to discuss what is needed in the ordinance, and what they can suggest. The ordinance, to this point, is a compilation taken from several different cities, following the format of Nephi's ordinance. Nephi feels that, for the most part, it works well. Their original intent was to have it written in a narrative style enabling people to read through it, have steps to follow, and not miss

anything. By so doing, some requirements are listed in two places. Clarification is needed to assure that standards are met as well as acts completed. The City currently has people coming to Planning and Zoning meetings without complete applications. The goal is to have a separate application for each phase with steps that must be checked off.

Councilmember Sorenson asked for an estimate on the timeframe for completing this ordinance. Mr. Anderson would like to see it completed by February 15<sup>th</sup>. This would allow enough time to bring people down, and incorporate their ideas.

**Councilmember Cragun moved to extend the subdivision moratorium for another three months, with a target completion date of February 15<sup>th</sup>. Seconded by Councilmember Anderson. The vote was unanimous. The motion passed.**

#### **BENEFITS FOR FIRE AND AMBULANCE ASSOCIATION**

Past minutes were searched for references concerning City reimbursement for individuals serving both as a Volunteer Firefighter and a Volunteer EMT. Some minutes were located concerning insurance in general, but they were not specific to this issue. All minutes available through the 90's were researched.

Councilmember Kittelsrud suggested a work meeting to figure it all out and write a new policy. Mayor Casperson added that it would be necessary to determine what the costs would be to the City, and that more information was needed before a decision can be made. Councilmember Kittelsrud also reminded the Council that this is a time sensitive issue, as Kerry Nielson is in limbo until it is decided. Mrs. Kittelsrud also suggested that the city cover his bill until that time.

**Councilmember Kittelsrud moved continue to pay Kerry Nielson's dental and vision, which is an approximate \$80 a month, until this issue is resolved. Seconded by Councilmember Cragun. The vote was unanimous. The motion passed.**

#### **PLANNING COMMISSION APPOINTMENT**

**Councilmember Sorenson moved to approve appointment of Dave Parrish to the Planning Commission. Seconded by Councilmember Olson. The vote was unanimous. The motion passed.**

#### **UNFINISHED BUSINESS**

Councilmember Sorenson hopes to know within the week who may fill the empty slot on the Planning Commission.

Councilmember Cragun would like to get Jessica Madsen for the Scandinavian Committee. Mr. Cragun mentioned that a meeting was held regarding the Scandinavian Festival and the person who did the Little Denmark Supper has some very big ideas about how to extend our festival and include many new aspects.

Councilmember Anderson is trying to fill the empty slot on the Housing Authority, and is in the process of submitting the Tree Utah Application. It should be complete this week.

Councilmember Olson introduced a discussion regarding the cabinets to be built in the lobby of City Hall. Price estimates for the wood include \$2,000 for each cap piece. This could be a costly project, but can be fitted into the budget. It would be a nice way to display wares and projects from the community. It was brought to the attention of the Council that the Youth City Council is looking into a project that would install benches in the lobby area. Does this cabinet design take benches into account? Councilmember Anderson will speak with Jake about this issue. Councilmember Kittelsrud suggested that the Youth City Council may be interested in putting their money towards cabinets instead of the benches, and will speak with Mark about it.

Richard Anderson mentioned that the Mayor's table arrived today. It is a wheelchair accessible picnic table for the senior center in order to recognize Lon Hansen. Councilmember Olson suggested getting a picture of the table to send to Harold. Preferred placement of the table would be on the front porch of the senior center, under the awning on the East side. This will be suggested to those at the senior center.

The building next door is going into foreclosure. The owner is hoping to get \$150,000 or whatever someone will offer her.

The Central Utah Public Health Grant is due this week. The City is applying for money to install a Biking/Walking Trail beginning at the proposed Canyon View Park. This grant will be submitted by the 12<sup>th</sup> when all of the letters of support have arrived.

There was some confusion concerning Human Rights Day. Ephraim City Policy states that employees will have a holiday on Human Rights Day, January 19<sup>th</sup>. Human Rights Day is, in fact, on Monday, the 17<sup>th</sup>. The policy will be changed to reflect that the holiday falls on the third Monday of January, instead of the 19<sup>th</sup>.

City Power Superintendent, Alma Lund, has retained Brian Thompson on a temporary, full-time basis since May, and would like to hire him as a permanent employee. This becomes a budget issue because it is a

position that was not originally budgeted for, but the City has been paying it to the temporary worker anyway, although benefits would have to be added. This will have to be dealt with it as with other budget increases during the next council meeting.

Mr. Lund gave Richard a letter stating that he has three people on a crew now. If one more person is added, there would be enough for two full crews, enabling the department to substantially increase the amount of work accomplished. Mr. Thompson would like to be a Lineman. Linemen are difficult to find, and Mr. Lund would like the opportunity to train Mr. Thompson, as he has already had experience working with him and feels that he would be a good candidate for the job. There is a concern that Ephraim has this opportunity to create a job for a good local man. Mayor Casperson felt that Mr. Thompson should compete for the position, giving others in the community the chance to apply as well. It is the Council's recommendation to have Mr. Lund write a job description and post the position as quickly as possible.

There was discussion concerning protocol when hiring from a pool of people who have previously applied for a position as opposed to re-posting each time a position becomes available, and how long previous applications remain valid. Current policy states that resumes of applicants who have applied for positions previously may be reviewed and contacted if qualified for current openings. The policy will be amended to reflect that applications for employment will be retained for a period of six months. This policy will be published in the newsletter.

Richard Anderson mentioned that a payment was received in the full amount from Larsen's for the Southtown Special Improvement District. The only concerns left regarding this project are one outstanding account and the drainage issue.

Ephraim Irrigation shares are up for bid. This will be on the next Council Meeting Agenda. Our records show that Ephraim Irrigation has not made payment.

Judge Joseph Breinholt addressed the Council about more emphasis put on the Police Department being required by AOC to ask everyone if they want representation before a plea. There have been a lot more people requesting representation recently because the Judge has been asking, per AOC requirements. Mayor Casperson said that this will be looked into and considered for the budget.

One thing that may be helpful for the budget would be to install a jail restitution program, as in other areas, where an inmate would be required to pay for their stay. This could be raised from \$25 to \$42-45.

**Councilmember Olson moved to go into closed session at 8:45 PM to consider names for the Planning and Zoning Commission. Seconded by Councilmember Sorenson. The vote was unanimous. The motion passed.**

**ADJOURN**

**Councilmember moved to adjourn. Seconded by Councilmember . The vote was unanimous. The motion passed.**

**MINUTES APPROVED:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Date