

Conditional Use Permit Application

Ephraim City Corporation

Applicant's Name: _____ Day Phone: _____

Applicant's Address: _____ Zip Code: _____

Applicant's Interest in the Subject Property: _____

Property Owner's Name (if different than above): _____ Day Phone: _____

Address of Subject Property: _____ Zip Code: _____

County Tax Parcel # (Sidwell #): _____ Zoning of Property: _____

Existing Use of the Property: _____

Conditional Use being applied for: _____

Attach the following to the application:

1. A tax parcel map of the property and surrounding area, and a copy of the most recent tax notices for all properties within 200 feet of the perimeter of (and including) the proposed property. These can be obtained from the County Recorder's Office, located at 160 North Main, Manti, UT. (currently open Mon-Thur 7AM to 6 PM).
2. A complete description of the proposed conditional use (typically one paragraph). Include details such as type of work being done, anticipated number of employees, hours of operation, statement of vehicular and pedestrian impact to the neighborhood, etc.
3. Gummed mailing address labels, stating the name and address of all property owners within 200 feet of the boundaries of the property, based from the tax notices obtained from the County (see #1). Include neighboring properties across the street if they are within 200 feet.
4. A signed statement from the applicant that they have met with and explained the proposed conditional use permit to all properties as described in number 3 above. (See reverse page for statement form)
5. If constructing a new building, a site plan, drawn to scale showing the following:
 - a. Scale
 - b. Dimensions and locations of all existing and proposed buildings or other structures
 - c. Distances from new building to existing buildings and property lines
 - d. Location of existing and proposed driveways
 - e. Existing and/or proposed landscaping and fencing
 - f. Existing and proposed parking spaces
 - g. Existing and proposed storm drainage facilities
 - h. Any other information, as required by the zoning administrator
6. Fees: \$50 Administrative review and publication fee, payable to Ephraim City
7. Other information as required by the Planning Director

Signature of Property Owner or authorized agent (include copy of authorization):

_____ Date: _____

The review period is 30 days and begins upon receipt of completed application. Once an application is received, letters will be mailed to property owners within 200 feet and the application will be placed on the next available agenda for the Planning Commission.

For Office Use Only:

Date received: _____ Received by: _____ Application complete: yes no Paid fee: yes no Application Number: _____

I hereby certify that I have personally met with the property owners within 200 feet of the proposed property, located at the address of _____ and have explained the proposed conditional use permit to them. I further acknowledge that errors, omissions or false statements of the information listed below, whether intentional or not, may be grounds for revocation and termination of the conditional use permit (as determined by the Planning Commission and City Council).

Name _____ (Attach copy of authorization if necessary)

Signature of Applicant _____ Date _____

Please list ALL properties and property owners within 200 feet of the proposed property (attach additional sheets if necessary). Information on property owners and mailing addresses is available at the County Recorder's offices in Manti in the form of plat maps and tax notices. (Located at 160 North Main in Manti, phone number is 435-835-2181). If you are not able to personally speak with all property owners listed below, please attach an explanation why, including what alternative means to contact them have been implemented by you. In addition to this statement, you must submit self adhesive mailing labels of all property owners with mailing addresses as described in number 3 on the previous page.

Name	Address	Parcel #	Met w/ owner? Y/N	Date
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Explanation for not personally contacting the property owners listed above:

For Office Use Only:

Date received: _____ Received by: _____ Application complete: yes no Paid fee: yes no Application Number: _____